



Home and School Organization

Agenda

October 18, 2016

6:00pm

Location: Office

Opening Prayer: Rebecca Luna

President Report: ¹

- **Game truck and popcorn and soda party** will be tomorrow 10/19/2016. Game truck will be at the school from 1-3pm. (Trash bag fundraiser)
 - split party, game truck and soda and popcorn party (28) total kids for the popcorn party will be split in to two groups. This year we will only have the game truck at our school.
 - Will need help to pop the popcorn about 30 mins before- Crystal will volunteer, okay to bring her baby
 - Pandora to speaker have them listen in the cafe
 - Need a volunteer for pizza party
 - Ice cream party will be on Thursday, crown and wand (Rebecca) and drinks. Prado will hand her the cc.
 - 2 volunteers for the game truck and 1 for prek 3 – Mariana will volunteer for the game truck, to arrive no later than 12:30. She will ask another parent to see about volunteering.
- **Movie night** -
 - Claudia Davila has offered to volunteer in a booth, Mariana to contact and follow up with her on available volunteer spots. (call Becky and ask if she has a popcorn machine) UPDATE received confirmation email that Rebecca Saenz has a popcorn machine available.
 - go to the store on Friday and run and get stuff we need for the movie night.
 - Follow up with mark and to see if Gino can bring in the speakers from last year to connect to our movie.
 - Reminder to all families to bring blankets and sweaters.
 - Hot chocolate, marshmallows. Add to menu for movie night
- **Halloween dance**
 - Danny will be letting us borrow decorations for Halloween

¹ Mariana Follow up with Claudia for movie night volunteer, and with mark, about getting with Gino on the speakers for the movie night.

- Crystal has the center pieces. (purchased at Michaels)
- Flyers went out today 10/18/2016
- Gino's friend will be Dj – ing
- Need first place etc. awards for costume winners.
- Need to get table linens.
- Rebecca is doing the cutouts for the center pieces
- Be here at 5pm so all the 8th graders can start to set up.
- Doors open at 6 and we will have a door in the front available for ticket purchase
- No mask allowed.
- Need multiple volunteers at the door (rotate) 7 volunteers.
- We will need bands for in and out, no drop offs.
- **Texas motor speedway**
 - Flyers were send out 10/18/2016
 - November 6 starting at 8 am to 5pm – will need about 6-7 more volunteers.
 - Package will be emailed to Rebecca from Megan with all information and dress code.
- **Newsletter –**
 - Send the newsletter by the 25th of previous month, to be available to send out by the first week of the month. Once a month. Ariana volunteered to be in charge of this.
 - Print and send out at the beginning of the month. Mariana will be in charge of this.

- **Job duties**

Mariana – Secretary- Notes use google docs.

Communication- newsletters communication with Melissa, turn in by 25 of every month
UPDATE this has been reassigned to Ariana Resendiz.

- Agenda – send email with updates week before
- POC for roman – president provide notes on what must be relayed to Roman.
- Flyers and communication should be done and completed 3 weeks in advance.
- POC for Decorations- check in with Angelica.
- Come to the school and print out the Monday of the first Tuesday. Newsletter

Crystal – Vice President

- facilitate HSO meetings
- Fill supporting rolls
- Open house and recruitment (support Melissa) end of Jan and Dec round up.
- Raiders on the Run (supporting Gladys) march 25th, meetings once month. At 1pm
- Family Dance, (Sabrina and Ms Macias, Ariana) support. Making sure we have a flyer ready for communicating to our families.
- Signs for sandwich boards.

Becky – volunteer coordinator

- Maintenance on the hours
- Turkey bingo
- Dance club

- Volunteer list.
- Flyers – tape around the building.

Ariana – Treasurer

- Counting money at end of events.
- Monthly Breakfast POC
- Contact Blanca Moya first grade parent (contact to see if she is able to pick up the items for the breakfast). Ariana is able to pick up on Saturdays if need too.
- School carnival – Bronx mom and Hector are the over this committee.
- PDF newsletter English and Spanish send to Crystal and Rebecca prior too.

Mark – Sargent of arms

- Talk about job duties for mark in the next executive meeting.
- Over the dad's club- need HSO government,

Turkey bingo.

- Met with Paul he is still in limbo about who our sponsors will be for our event.
- Petty cash needs to be submitted by Friday.
- Closing prayer 7:30pm